



- If Heathfield School is unable to run the summer course because of UK COVID-19 restrictions, we will return your fees or offer you the chance to hold over the booking to 2023.

## **RESPONSIBILITY**

A parent must be resident in the UK at all times during the course. In the case of a girl who is a UK national but lives overseas, a close relative who is resident in the UK may be accepted as a guardian 'in loco parentis' at the school's discretion.

All boarders must be eligible for medical care under the National Health Service or provide proof of comprehensive travel insurance, including medical care.

## **RIDING**

If you have booked riding, a questionnaire required by the riding stables will be sent at the beginning of June. The completed form **MUST** be returned before your daughter is due to attend. No girl will be allowed to ride unless we have a completed and signed form.

## **HEALTH AND WELFARE**

If your daughter has any significant medical problems or any other issues, please contact us **BEFORE** booking so we can assess the situation and discuss with you whether our course is appropriate for her. Please also contact us if any situation develops about which we should know.

A Medical Form will be sent to Boarders at the beginning of June.

Failure to disclose any medical history, including psychological or behavioural problems, any important background information or to inform us of medication being taken during the course may result in the student being asked to leave the School if it is the opinion of the Nurse or Director that we cannot safely look after her.

## **SCHOOL RULES**

Registration of a girl at Summer Camp obliges the girl to obey the rules of the School. Failure to observe the Heathfield School rules, or behaviour detrimental to the reputation of the School, or which endangers the safety or well-being of other participants in the courses (including bullying, intimidation or inappropriate behaviour), may lead to expulsion and in such circumstances the decision of the School will be final. No refund of fees will be made and parents must arrange to collect their daughter as soon as they are notified of the decision.

Girls are given basic school rules on their arrival. These are for their safety and protection and include the following:

- No girl may leave the grounds at any time without a member of staff.
- No girl may enter an area marked 'no entry'.
- All girls must follow fire safety instructions and must never cause the fire alarm to be sounded as a false alarm.
- Smoking, drinking alcohol and use of banned drugs are not allowed in the school, school grounds or on school trips.
- Any medication must be handed in to the school nurse on arrival.

- Attendance is compulsory on Summer Camp activities and at meals. For boarders, attendance on trips and on evening and weekend activities is also compulsory.
- Boarders age 12 and over who have parental permission to leave the direct supervision of staff during a trip **MUST** stay in groups of not fewer than 3 or 4 girls. Girls must stay in the areas designated by staff and must not take public transport.
- Girls should not bring unnecessary and valuable items, including larger items such as tablets or laptops, to school; for boarders, any items such as a camera or purse must be kept in a room safe or in a locking suitcase
- Boarders under the age of 12 and day girls should **NOT** bring mobile phones which are easily misused or mislaid. Use of mobile phones for older girls is restricted to designated periods of free time. Misuse of mobile phones will result in the phone being held by the Summer Camp Director, Housemother or office.
- No girl should bring to Heathfield inappropriate material or show such material to other students, including on any mobile device.
- All damage to school buildings or property will be charged to girls.

## **LIABILITY**

Heathfield School has public liability insurance. Any liability of the School to the student or parent or guardian, in respect of which the School has insurance, shall be limited to the amount of such cover and any such liability in respect of which the School does not have insurance cover shall be limited to the aggregate amount of fees paid in respect of the student. Nothing in these terms and conditions, however, shall operate to exclude any liability of the School for personal injury or death caused by negligence of the School or its respective agents, servants and suppliers.

Heathfield School has taken all reasonable steps to ensure the skills and care of independent suppliers who provide services to the School. This includes checking suppliers' Risk Assessments, insurance policies and criminal record checks.

### Force Majeure Notification

**Force Majeure:** An event beyond the reasonable control of the School or the Parents is a Force Majeure Event and shall include such events as an act of God, fire, flood, storm, war, riot, civil unrest, compliance with any law or governmental order rule, regulation or direction (including that of a local authority), accident, act of terrorism, chemical or biological contamination, strikes, industrial disputes, outbreak of epidemic or pandemic of disease, failure of utility service or transportation.

If either the School or the Parents is prevented from or delayed in carrying out any of its contractual obligations by a Force Majeure Event, that party shall immediately notify the other in writing and shall be excused from performing those obligations while the Force Majeure Event continues. It shall be a condition of the contract between the School and the student and her parent or guardian that the School shall not, in any way, be liable to the student or the parent or guardian in the event that any service contracted to be supplied by the School becomes impossible to supply due to reasons outside its control.

## **DATA PROTECTION**

Heathfield School collects and stores personal data for adults registering students on the Summer School and Summer Camp courses and for students registered on the courses in accordance with the UK Data Protection Act (2018). A summary is on the How to Apply page of the website. A full Heathfield School Data Protection Policy is on the website.