

HEATHFIELD SUMMER SCHOOL - TRAVEL FORM

All travel arrangements for Heathfield Student Transfers AND Independent Arrangements must be on this form (email details are not acceptable). Please complete and return it to us as soon as possible, together with the Heathfield Unaccompanied Minor (UM) Form if applicable - please also mark the UM box below.

Heathrow: Free transfers are for **students only** for flights on all **Saturdays** during the day. Please see the Arrivals and Departure Travel Information document sent with your confirmation email. Heathrow transfers on other days or Gatwick transfers are available at an extra cost.

“Unaccompanied Minor” (UM): We recommend that younger girls travel as UMs; some airlines require students of 15 and under to travel as UMs, therefore please check with your airline. Please pay in advance for each UM journey when booking the flight. Please give the name **‘Helen Madaras, Summer School Director’** on the form the airline asks you to complete. **The Heathfield airport mobile number is: 07712 776 911, school office 01344 894 295 or 01344 894 296.** Address: Heathfield Summer School, London Road, Ascot, Berkshire, SL5 8BQ

Student Information	Family Name	First Name
Name of Student(s)		

TRANSFER REQUIRED – Please only complete Flight Information if the student requires the school to transfer them from the airport on arrival, or to the airport for a flight on the departure date.

ARRIVAL <i>(Course start date only)</i>	DEPARTURE <i>(Course end date only)</i>
<p>HEATHROW TRANSFER</p> <p>Date:..... Terminal:</p> <p>Flight No:..... Arrival Time:</p> <p>From:..... UM <input type="checkbox"/></p> <p>Any further information:.....</p>	<p>HEATHROW TRANSFER</p> <p>Date:..... Terminal:.....</p> <p>Flight No:..... Departure Time:.....</p> <p>To:.....UM <input type="checkbox"/></p> <p>Any further information:.....</p>
<p>GATWICK TRANSFER (at extra cost)</p> <p>Date:.....North <input type="checkbox"/> South <input type="checkbox"/></p> <p>Flight No:..... Arrival Time:</p> <p>From:UM <input type="checkbox"/></p> <p>Any further information:.....</p>	<p>GATWICK TRANSFER (at extra cost)</p> <p>Date:.....North <input type="checkbox"/> South <input type="checkbox"/></p> <p>Flight No:..... Departure Time:.....</p> <p>To:UM <input type="checkbox"/></p> <p>Any further information.....</p>

NO TRANSFER REQUIRED – Please complete if the student is arriving at and departing the School with a parent or an authorised adult.

INDEPENDENT ARRIVAL <i>(Course start date only)</i>	INDEPENDENT DEPARTURE <i>(Course end date only)</i>
<p>Date of Arrival:..... Time:.....</p> <p>Accompanied by:.....</p> <p>Relationship to student:.....</p> <p>Please try to arrive between 10.30 and 17.00. A buffet lunch is served between 12.00-14.30 which you are welcome to join.</p>	<p>Date of</p> <p>Departure:..... Time:.....</p> <p>Accompanied by:.....</p> <p>Relationship to student:.....</p> <p>(If it is not a parent, this person must bring photo ID)</p> <p>Please try to collect girls after Saturday lessons which end at 12.45 on 24th July & 31st July and by 17.00 latest 7th August.</p>